

Unitarian Universalist Church of Muncie
Membership Committee
Job Description

Basic Mission

The Membership Committee plays a leading role in maintaining and increasing the membership of the congregation, with a special responsibility for recruiting new members and integrating them into the life of the congregation.

Main Activities

1. Welcome members and friends each Sunday morning.
2. Welcome guests and provide name tags and other assistance.
3. Mix and mingle each Sunday with guests and members.
4. Assist the minister with Sunday Orientations, Open Book Sundays, and Heritage Sunday.
5. Plan and implement two "Getting Acquainted" activities each year for new members.
6. Survey members concerning their church needs and wants.
7. Consult with the Marketing/Communications Committee on methods for reaching out to potential members.

Schedules & Time Commitments & a Two-Year Term

The whole Committee meets once per month to plan and coordinate activities, etc. Monthly meetings are usually held on Sunday mornings at 9:30 or on a weekday evening, as determined by the members. Routine tasks are carried out by members on a rotating basis before or during worship services, as described above. Committee members typically serve a two-year term.

Preferred Qualifications

Anyone interested in attracting new members and keeping in touch with established members and friends of the congregation is welcome to join the Membership Committee. Friendly, extroverted "people persons" are especially suitable. A mix of long-time members (familiar with church operation and programs) and newer members is desirable.

Compensations & Rewards

Being among the first to meet the interesting people who visit and join our congregation. Getting better acquainted with our minister and your colleagues on the Committee. Helping to maintain and grow our membership base, which is the lifeblood of our Muncie church.